

Attachments Needed for Utah Outdoor Recreation Grant Application

The applicant should attach needed letters of support, maps, permits, engineering designs, MOUs and other such documents to the online application. Some forms, such as the timeline template, project budget spreadsheet or the Landowner Approval document can be downloaded from the grant website. Individual attachments should not exceed 20 MB. *(Note: this section is worth 20 points on the scoring.)*

Maps And Design Plans

You will need to provide two maps, a location map and a recreation site map or conceptual drawing of the project site:

- ☐ One map should show the location of the project within your community and should identify the main roads in the community that provide access. It should also note what infrastructure surrounds it. If it is a trail, it should show how it links to other recreational amenities or other trails (if applicable.)
- ☐ The second map should show a recreational site plan or conceptual drawing that includes enough detail to determine design details such as orientation and layout of the project itself.
- ☐ If engineered plans have been completed, please provide a copy of the engineered design plans.

Timeline

- ☐ Please download and fill out the *2017 UORG Infrastructure Project Timeline Template* and include it as an attachment.

Letters of Support

- ☐ Include at least three letters of support for the project from partner agencies or organizations.
- ☐ Include a letter of support for the project from local economic development office or local tourism director with a ballpark estimate of community impact or economic impact of the proposed infrastructure project.

Agreements and MOUs

- ☐ Include an agreement that has been signed with the county or city appointing a party who will maintain the recreational infrastructure for at least the next 20 years. If the county is an official partner, the application requires a statement that authorizes a designated official to sign the contract for the grant with Utah Governor's Office of Economic Development if the grant is awarded. (See "Support from County" page in the Grant Program Guide.)
- ☐ If applicant is not the landowner or land manager, please include the Landowner Approval Letter (It is a downloadable doc on our website)

Financial Documentation

- ☐ Download, fill out and attach the **UORG Project Budget Spreadsheet** (in Excel). It should synch up with the Budget Narrative (which was part two of this application)
- ☐ Provide written confirmation of donations from partners or other sponsors in the form of a letter.

Environmental Documentation and Special Permits

Some projects require special permitting depending on the area the project is being constructed. The federal permitting process can take well over a year, so the applicant should have procured these permits prior to applying. The sage grouse documentation from the Utah Department of Wildlife Resources (DWR) will take a couple weeks or more, so it is best to check with the DWR early on in the grant process to get it in time.

- ☐ NEPA Documentation, as needed for projects on or crossing federal lands.
- ☐ Permit from Army Corps of Engineers, as needed for river or lake projects.
- ☐ Documentation from the Utah Department of Wildlife Resources (DWR) MAY be needed if the project is in a special management areas for a sensitive species such as the Sage Grouse.*

***Sensitive Wildlife Areas:** Applicants must check the Utah Division of Wildlife Resources' Sage Grouse Management Area (SGMA) map to determine whether their project is located in a SGMA. If the project is in a SGMA area, the project proponent should coordinate with the Utah Division of Wildlife Resources (DWR) to make reasonable accommodations to avoid, minimize or mitigate the impacts to greater sage grouse and their habitats. Other examples of sensitive species in Utah include prairie dogs and desert tortoises. Please contact Sarah Lindsey of DWR (sarahlindsey@utah.gov) for all inquiries to DWR regarding all species, including projects within SGMAs, and she will coordinate with DWR biologists in the appropriate areas where needed. If the project is NOT within a SGMA and there are no other sensitive species in area, you do not have to contact the DWR.

Link to online DWR Sage-grouse Management Area (SGMA) map:

<http://utahdnr.maps.arcgis.com/apps/Viewer/index.html?appid=0ed5494214cc4ea98b614a72477fe67b>